



# KAKS MARKETING (FIJI) PTE LIMITED

Suppliers and Distributors of Chemical Hygiene and Cleaning Products | Science Equipment and Lab Chemicals | Chemical Dispensing Units | Paper Products | Cleaning Equipments and Janitorial Products  
"Your One Stop Chemical Warehouse"

6<sup>th</sup> August, 2025

Professional Reference: Digitisation & Document Management System  
Delivered by Cybex PTE LTD for KAKS Marketing

## To Whom It May Concern,

This letter serves as a professional reference for **Cybex PTE LTD**, recognizing their successful development and delivery of a **Document Digitisation Solution** and **Document Management System (DMS)** for **Kaks Marketing (Fiji) Pte Limited**.

## Project Overview

Cybex PTE LTD was engaged to modernize KAKS Marketing's digital infrastructure. This included the full **redevelopment of the organization's corporate website** as well as the **digitisation of legacy physical records** spanning multiple years of operations.

A substantial volume of documents—including financial, administrative, and operational records—were scanned, digitized, and securely integrated into a centralized DMS. This transformation has enabled fast, secure, and structured access to critical business information.

## Document Management System (DMS)

Cybex implemented a tailored DMS that supports:

- **OCR (Optical Character Recognition)** for text recognition within scanned documents
- **Metadata tagging** for easy categorization and retrieval
- **Advanced search** for fast access to documents
- **User access control**, audit trails, and secure cloud-based or on-premise deployment

Previously time-consuming tasks, such as retrieving historical invoices or project files, can now be completed in seconds. The system has significantly improved productivity, reduced paperwork bottlenecks, and enhanced organizational transparency.



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## Technology Stack

- **Backend:** PHP 8
- **Database:** MariaDB
- **Frontend:** HTML5, CSS3, JavaScript, jQuery
- **OCR Integration:** Tesseract and metadata-based indexing

## Project Execution & Outcome

Cybex PTE LTD delivered the project on time and within budget, providing user training and responsive technical support throughout. The transition from paper-based to digital systems was smooth and well-managed, with minimal disruption to daily operations.

## Conclusion

KAKS Marketing affirms the professionalism, technical capability, and long-term value provided by Cybex PTE LTD. Their solution has had a transformative effect on our internal processes, and we are continuing to work with them on future initiatives.

Cybex PTE LTD is highly recommended for similar digitisation and infrastructure modernization projects.

Yours Sincerely,

Raagni Mudaliar

**Accountant / Human Resource Officer**

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